

# Campaign for Education (CE)



CE is registered with the Government of Nepal in Kathmandu and the Social Welfare Council.

## Financial Assistance Application Form (2014)

### New Student Application Form 2014

A complete application to CE for financial assistance requires

- Part 1 and 2 of this form **completely** filled and **submitted** by **Poush 17<sup>th</sup>, 2070 B.S.** (January 31<sup>st</sup>, 2014).
- Mark-sheet and attendance record of the previous grade (from academic year 2070 B.S. if the applicant), if applicable.

*(Note: If the mark-sheet for last year is not yet available. Please send the form as soon as possible. You can send the mark-sheet later.)*

#### NCEF Area (Please select one):

- |                                    |   |
|------------------------------------|---|
| <input type="checkbox"/> Chitwan   | <input type="checkbox"/> Dolakha        |
| <input type="checkbox"/> Kathmandu | <input type="checkbox"/> Kavre          |
| <input type="checkbox"/> Lamatar   | <input type="checkbox"/> Nepalgunj      |
| <input type="checkbox"/> Patan     | <input type="checkbox"/> Sindulpalchowk |
| <input type="checkbox"/> Sunsari   | <input type="checkbox"/> Urlabari       |

*Please mail the application to:*

#### **Campaign for Education**

GPO Box 24698  
Kathmandu, Nepal

**OR**

*You can email the application to:*

[applications@nepalchildren.org](mailto:applications@nepalchildren.org)

## Part 1: Information from the Applicant

1. Information from the Applicant		
<b>Name of the Student:</b>		
	<i>Last</i>	<i>First</i>
		<i>M.I.</i>
<b>Sex:</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Age (in years):</b>
<b>Permanent Address:</b> <i>(say N/A if not available)</i>		<div style="border: 2px solid blue; padding: 20px;"> <b>Passport Size photo of the applicant (Taken in the past 9 months)</b> </div>
<b>Temporary Address:</b> <i>(N/A if not available)</i>		
<b>Contact Telephone</b> <i>(if possible, please provide at least one):</i>	Home: _____  Office: _____	School: _____  Other: _____
<b>Map and Directions. Please draw a map to this applicant's residence and intended school with any relevant directions. Also please specify the distance from home to school and means of transportation e.g. 10 minutes by walking or 10 minutes by rickshaw etc.</b>		

**2. Educational Information**

<b>What is the highest level of education the applicant desires?</b>	<input type="checkbox"/> Class 5 or less <input type="checkbox"/> Class 6-10 <input type="checkbox"/> SLC <input type="checkbox"/> IA/10+2 <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Not sure <input type="checkbox"/> Other _____
<b>What is the highest level of education the applicant's parent desire?</b>	<input type="checkbox"/> Class 5 or less <input type="checkbox"/> Class 6-10 <input type="checkbox"/> SLC <input type="checkbox"/> IA/10+2 <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Not sure <input type="checkbox"/> Other _____
<b>Has the applicant attended school any time before?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

**If Yes:**

Name of the school last attended:	
Address of the school last attended:	
Grade (Class) last attended:	
How did you fund school that year?	

<b>Did the applicant attend school in the 2070 B.S. academic year?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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**If Yes:**

<b>Is the applicant getting promoted to the next grade?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, which grade: _____
<b>Where does the applicant rank in his/her studies?</b>	<input type="checkbox"/> Top half <input type="checkbox"/> Bottom half
<b>How many hours does the applicant study everyday?</b>	_____ Hour    _____ Minute
<b>Did the applicant ever fail a class?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, how many times and which grade:

**If No:**

<b>What was the applicant doing in the previous year?</b> (Staying at home, Working etc)	
<b>What were the circumstances that led this child to not attend school the prior year?</b> (e.g.: school too far, financial reasons, family issue, no motivation for education in family, or anything appropriate)	

<b>Did the applicant ever receive any financial assistance from CE or other organizations in the past years?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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**If Yes:**

<b>Name of the organization from which the applicant received financial assistance</b>	
<b>Years during which the financial assistance was received</b>	

<b>Does the applicant have to take care of his/her siblings after returning from school?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many hours _____
<b>Does the applicant have to cook food?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Does the applicant take care of the cattle?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Does the applicant help farming?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Does the applicant have to work?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**3. Health Information**

<b>Does the applicant suffer from any disability or health problem?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe the disability or health problem
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Was the applicant hospitalized within a year?  Yes  No If Yes, Why? When? For how many days?

#### 4. Family and Financial Information

Does the applicant have any siblings?  Yes  No

Yes  No

Sibling's Name	Relationship (Brother/Sister)	Age	Highest Education	Currently (Studying, working etc)	If studying, private or a public school?	If studying, who is bearing the cost involved?
	<input type="checkbox"/> Brother <input type="checkbox"/> Sister				<input type="checkbox"/> Private <input type="checkbox"/> Public	
	<input type="checkbox"/> Brother <input type="checkbox"/> Sister				<input type="checkbox"/> Private <input type="checkbox"/> Public	
	<input type="checkbox"/> Brother <input type="checkbox"/> Sister				<input type="checkbox"/> Private <input type="checkbox"/> Public	
	<input type="checkbox"/> Brother <input type="checkbox"/> Sister				<input type="checkbox"/> Private <input type="checkbox"/> Public	

Father's Name:

*Last*

*First*

*M.I.*

Father's Occupation:

Father's Marital Status:

Married  Divorced  
 Single  Widowed

Mother's Name:

*Last*

*First*

*M.I.*

Mother's Occupation:

Mother's Marital Status:

Married  Divorced  
 Single  Widowed

Total family income

Rs.

Non-farm income of the family last year (If not applicable say N/A)

Rs.

Family earnings last year from selling agricultural products (If not applicable say N/A)

Rs.

Any other source of (e.g. remittances, gifts, etc) of family income (If not applicable, say N/A)

Rs.

**ANSWER ONLY IF YOU GROW YOUR OWN FOOD:** if you had to buy the food for your family that you produce in the market, how much would it cost? (Say N/A if you don't grow food)

Rs.

Does the family own a house?

Yes  No

If Yes:

How much would your house cost if it were built now?

Rs.

What type of roof does the house have? ( <i>Khar, Stone, tin etc</i> )	
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If No:

Does the family rent a house?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is the approximate monthly rent?	
If you do not own or rent a house, please explain your living arrangements:	

Does the family of the applicant own any other property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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If Yes:

Give the description of the property owned	
Estimate worth of the property in rupees	Rs.
Who is supporting the applicant currently? ( <i>Mother, Father, Grandparents, Uncle etc</i> )	
What is the size of the family that is supported by the above stated family income?	

Do you have any of the following (check all that apply)?	<input type="checkbox"/> Mobile Phone <input type="checkbox"/> Television <input type="checkbox"/> Radio <input type="checkbox"/> Fridge <input type="checkbox"/> Motorcycle <input type="checkbox"/> Temp <input type="checkbox"/> Cart <input type="checkbox"/> Electricity <input type="checkbox"/> Television <input type="checkbox"/> Camera
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### 5. Intended Enrollment Information

To which grade does the applicant intend to attend this year?	
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List the school the applicant wants to attend below:

	Name of the School	Distance from home	Reason for attending this school ( <i>currently enrolled, vicinity to home etc.</i> )
<i>First choice</i>			

Due date: Poush 17th, 2070

Applicant's Name: \_\_\_\_\_

<b>Second choice (if any)</b>			
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**Specify below stated fees for your first choice of school (provide the best estimate if not available. If you overestimate, your application will be rejected.)**

<b>Monthly fee (if any)</b>	<b>Rs.</b>	<b>Exam Fee (if any)</b>	<b>Rs.</b>
<b>Entrance form fee (if any)</b>	<b>Rs.</b>	<b>Admission fee (if any)</b>	<b>Rs.</b>
<b>Please mention any other anticipated expenses, if any</b>		<b>Rs.</b>	
Specify the purpose for which this amount will be used ( <i>Uniforms, Transportation etc.</i> ). If possible, please provide detailed break-up of the anticipated expenses.			
<b>TOTAL AMOUNT of financial assistance requested for the complete year (This would be the sum of all the above)</b>		<b>Rs.</b>	
If the amount requested is more than 7500 rupees: As you know, CE does not provide more than Rs. 7500 per academic year. Please let us know how you will fund the remaining amount?			

#### 6. Applicant's Relation to CE

<b>Name of the person who recommended the applicant for the scholarship? (if any)</b>	
<b>Is the applicant a relative of CE volunteer?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, state the relation:

**6. Preference List**

**Does the applicant's family not consist of both parents?** (Say yes if the family consists of a single mother or single father OR the applicant is an orphan OR if the applicant does not have parents living with her/him, No otherwise)

**Does the applicant belong to marginalized groups** (Yes if Dalit or indigenous, No otherwise)

Highest grade completed by father (provide either grade attended or mention if completely illiterate)

Highest grade completed by mother (provide either grade attended or mention if completely illiterate)

**8. Additional Information****9. Signature of Guardian**

I declare that all information presented is true, correct and complete at this time and that I will send timely notice of any significant change in our family situation, in family income or assets as reported on this form or upon receipt of other scholarships or grants for the applicant. I further agree to provide, if requested, any other official documentation necessary to verify the information reported. I understand that the scholarship will be revoked if I have knowingly submitted false or fraudulent information on this application, or concealed financial and other information relevant to this application. I also understand that there is no guarantee of assistance or renewal of funding and all the decisions are made by NCEF on the best information NCEF has.

If the student receives financial support from NCEF/CE, I agree to authorize NCEF/CE to use information related to the children (photo, information about his/her student and school, etc.). My signature below signifies that I have no objection in NCEF/CE using that information for dissemination purposes through internet or other mediums.



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 (Signature of father, mother, or a legal guardian (in that order of preference) of the applicant)

### 8. Signature of Person Preparing the form

Date	
Name of the person preparing the form	
Address of the person preparing the form	
Relation to the applicant	
Signature of the person preparing the form	

## Part 2: Information from the volunteer and coordinator

To be filled by the volunteer/area coordinator after Part I is completed. PLEASE make sure that the applicant or his/her family has no access to what you write here. Filling this part is mandatory. The area coordinator/volunteer should understand that additional information provided by her/him describing why they think the applicant deserves the scholarship carries great importance during the selection process and assists greatly in the selection process.

If there are no private schools nearby, you do not need to answer question 1, please proceed to question 2 directly.

1. Based on what you saw and heard (from teachers, neighbors, etc), do you think this family will (Please circle one of the following choices):

1	Definitely send their children to a <b>private</b> school even without CE support
2	Most likely send their children to a <b>private</b> school even without CE support
3	Likely send their children to a <b>private</b> school even without CE support
4	Most likely not send their children to a <b>private</b> school even without CE support
5	Definitely not send their children to a <b>private</b> school even without CE support

If you circle 4 or 5 above, please answer question 2. Otherwise proceed to question 3.

2. Based on what you saw and heard (from teachers, neighbors, etc), do you think this family will (Please circle one of the following choices)?

1	Definitely send their children to a <b>public</b> school even without CE support
2	Most likely send their children to a <b>public</b> school even without CE support
3	Likely send their children to a <b>public</b> school even without CE support
4	Most likely not send their children to a <b>public</b> school even without CE support
5	Definitely not send their children to a <b>public</b> school even without CE support

3. If this child is in school, have you talked to the head teacher or some teachers who know this child but are unrelated to the student? If so, what do they think of this student's financial situation? What about this child's academic interest?

**4. Use additional sheets of paper or space below for information and comments that we should consider while reviewing your application. Please explain why this child should be selected. "YOUR INFORMATION IS VERY IMPORTANT TO SELECTION TEAM WHILE REVIEWING APPLICATIONS. Thank you for any additional information you can provide."**

**Volunteer's comments (if the volunteer is not area Coordinator, both should write their comments separately)**

**5. How long does it take for the Area Coordinator (either from his home or office) to reach this student's house?**

**6. How long does it take for the volunteer (either from his home or office) to reach this student's house?**

**7. How many volunteers are there within 1-hour distance from this student's house?**